

GAVILAN COLLEGE CURRICULUM MEETING

Monday, March 28, 2011

3:00 – 4:30 p.m., BU 119

MINUTES

In attendance: S. Carr, E. Crook, S. Dodd, B. Donovan, L. Flores, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, L. Vaughn, J. Olivas, K. Rose, A. Rosette, M. Sanidad, R. Sharboneau, D. Van Tassel, D. Young. D. Stone (recording).

I. Call to Order

The meeting was called to order at 3:08 pm by Susan Dodd.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

A. Minutes of March 14, 2011

MSC (M. Machado/M. Sanidad). Vote: unanimous.

IV. Curriculum

A. New Business

1. MODIFICATIONS TO EXISTING COURSES – FORM C

a. JFT 4A Fire Management 2A-Organizational Development & Human Relations

Change from: 1 Unit, 40 Lec, 0 Lab

to: 1 Unit, .8 Lec, 1.48 Lab

Change description, general update and update content.

MSC (J. Maringer/E. Luna). Vote: unanimous.

b. JFT 7A Fire Apparatus Driver/Operator 1A

Change from: 1 Unit, 40 Lec, 0 Lab

to: 1 Unit, .8 Lec, 1.48 Lab

Change description, general update and update content.

MSC (M. Sanidad/E. Crook). Vote: unanimous.

c. JFT 215 Fire Officer Supervisor Academy

General update and update content.

MSC (M. Sanidad/J. Maringer). Vote: unanimous.

d. JLE 110 CIT Academy

Change title from: Crisis Intervention

to: CIT Academy

Change description - more detail to topics offered, general update and update content.

No change to grading method.

MSC (J. Maringer/M. Sanidad). Vote: unanimous.

e. JLE 114 Abuse Neglect & Sexual Exploitation of Children

Change title from: Abuse Neglect & Sexual Exploitation of Children

to: Child Abuse Investigations

Changing title to fit course content and POST certifications. General update, update content. No change to grading method.

MSC (E. Crook/M. Machado). Vote: unanimous.

f. JLE 121 Advanced Officer Training

Change units, hours from: .5 Unit, 1.37 Lec, 0 Lab

to: .5-2, .34-.57 Lec, 1.6-2.97 Lab

Change description to be more accurate regarding course content, with recent changes to laws; general update and update content. There is no change to grading method.

MSC (D. Young/M. Sanidad). Vote: unanimous.

g. JLE 122 Drug Investigation – 11550 H&S

Change hours from: .5 Unit, 1.37 Lec, 0 Lab

to: .5 Unit, .45-1.37 Lec, 0 Lab

Change description general update and update content. Variable hours are based on the needs of students.

MSC (A. Rosette/M. Machado). Vote: unanimous.

h. JLE 124 Latent Print

Change hours from: 1 Unit, 8 Lec, 32 Lab

to: .5 – 1 Unit, .34-.8 Lec, .57-1.48 Lab

Change title (from Basic Fingerprint School) to match up with POST certification; general update and update content to match current technology. Change description.

MSC (M. Machado/D. Young). Vote: unanimous.

i. JLE 126 Advanced Latent Print

Change title from: Advanced Fingerprint School

to: Advanced Latent Print

Change description, general update and update content. Grading system will be verified.

MSC (M. Sanidad/J. Maringer). Vote: unanimous.

j. JLE 152 Skills and Knowledge

Change title and hours:

from: Law Enforcement Modular Courses .5-1Units, 3-28 Lec, 6-52 Lab

to: Skills and Knowledge .5-3 Units, 6-42 Lec, 10-78 Lab

Change description; general update and update content to be consistent with POST.

MSC (R. Sharboneau/M. Machado). Vote: unanimous.

k. JLE 154 Instructor Development Techniques

Change title, units and hours:

from: Instructional Development for AJ 1 Units, 32 Lec, 8 Lab

to: Instructor Development Techniques .5-1 Units, .45-.8 Lec, .91-1.48 Lab

General update, and update content - to match mandates for POST instructors.

MSC (E. Luna/M. McKenna). Vote: unanimous.

l. JLE 180 Law Enforcement Seminar

Change title, units and hours:

from: JLE 180 Law Enforcement Seminar I .5-6 Units, 24 Lec, 432 Lab

to: JLE 180 Law Enforcement Seminar .5-2 Units, .17-1.6 Lec, .34-2.97 Lab

Change description - added new content topics for the seminar. General update and update content.

MSC (M. Machado/D. Young). Vote: unanimous.

2. CATALOG

a. Catalog Language for AA-T and AS-T

There is a movement to “like” language for all colleges to use in their catalogs. Two options were presented; the choice of verbiage may depend on the Chancellor’s Office approval of the transfer degrees we have submitted. The consensus on the proposed language is that it is *not* “understandable and readable” for many students. The format and language could be reworked to include bullet points that will outline the process and requirements, will bring back for additional discussion.

V. Information-Discussion-and/or-Action

A. Catalog

Please review the catalog information for your area including program descriptions.

Inactivated courses will not automatically be removed from a program. The change from PE to KIN will not be submitted to the Chancellor’s Office until after the summer reporting has been completed. Bonnie will provide a list of these courses to Jessie for ASSIST. Susan will email another reminder about program viability when courses are inactivated.

B. Accreditation

The self-study workshop will be held on April 15th, and an accreditation kick-off event is scheduled for May. Ken Wagman will be asking for assistance – please provide any help or get involved as your time permits.

VI. Adjournment

At 3:45 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, H. Jukl, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivas, J. Pruitt, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, P. Conaway, M. Cortes, T. Newman, O. Magana, C. Starr, D. Stone, ASB